



※ If you are a **new user**, please prepare the following four documents.:

- (一) **The certificate or academic report of the permission courses:** [(Check the [eligible courses](#)) or (Take the [CNMM course](#) to get the certification)].
Contact Info : Ms. Lin (Extension: 42264 or 03-5742264).
- (二) **The consent of using the cleanrooms:**
Please download and complete the films ([Films for NTHU Lab Cleanroom](#)).
After watching, please download ([Consent of Basic Rules for Using the Cleanroom](#)) and sign your name to take responsibility.
Contact Info : Ms. Liu (Extension: 42267 or 03-5742267)
- (三) **The course qualification asked by "Environment protection and Occupational safety and Sanitation center":**
Please register on the website (<http://neshsys.ad.nthu.edu.tw/portal/manulogin>) and wait for the permission.
Contact Info : Ms. Wu (Extension: 31352 or 03-5719163)

 ※ **The required courses:**
 - ✓ "Basic concepts of occupational safety and sanitation" (3 hours)
 - ✓ "Basic concepts of hazardous and harmful substances" (3 hours)
 - ✓ "Toxic chemicals General Education Training" (3 hours)**After passing the courses, please mail the grade screenshot to Ms. Hsieh** (hsieh2@mx.nthu.edu.tw)
- (四) **The well-filled "Instrument operating training" application** (It needs your Professor/Supervisor to sign

【 Application for Equipment Booking System 】

(一) Step 1: Register on the booking system

Swipe your NTHU campus ID card on the cleanroom door access controller to get the internal serial number of the campus ID card.
(If you are not a NTHU student or staff, please use your EasyCard.)

Please link to <https://eggi.cnmm.nthu.edu.tw/admin/login> to register a new account.

- (1) **Account:**
 - 【 NTHU students 】 Please use your campus ID number as the account.
 - 【 Others 】 Please set it with a 6-digit number.
- (2) **Password:** Please set a 6-digit number as the password by yourself.

(二) Step 2: Prepare all required documents ([Download the files](#))

1. Access card application
2. Booking system application
3. Consent of Cleanroom rules
4. Commitment of occupational safety and sanitation rules

Note: Document one, two, and three need your Professor/Supervisor to sign his/her permission.

※ **All the forms mentioned above should be hand-in at the same time when you submit the self-operation application at the first time.**